

BOARD OF DIRECTORS

Annual General Meeting

Agenda

Meeting: Annual General Meeting **Date:** Thursday, 19 October 2023

Meeting No.: 01/2023 **Time:** 4.00pm

Chair: Edwin Vandenberg **Venue:** Boardroom, Morwell office

Board Members In Attendance:

Edwin Vandenberg	Board Director/Chair
Deb O'Keefe	Board Director/Secretary
Robyn George	Board Director/Treasurer
Leisa Harper	Board Director
Phil Drummond	Board Director

Apologies:

Judi Griffith	Member
Nicholas Mielke	
Jessie Stevens	
Marianne Fontaine	Board Director

In Attendance (in person):

Jenelle Henry	Chief Executive Officer
Wendy Matthews	General Manager
Debbie Lee	Operations Manager
Nicky Levey	Support Coordination Manager
Lisa Kuhne	Support Coordinator, Senior
Lora Moulton	Executive Assistant & Minute Taker
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Gary Dore

Shirley Cowling

Thelma Kingwell

In Attendance (via Microsoft Teams):

Barbara Stoneman

Michael Klein

Colin Matthies

Trevor Campbell

Emer Boyle

Victoria Kee

Majella Moss

Agenda No.	Subject
1.	<p>Official Acknowledgement <i>Presented by Wendy Matthews</i></p> <p><u>Acknowledgement</u> I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging.</p> <p><u>Housekeeping</u> Restrooms are located at the back of the building, adjacent to the kitchen area.</p>
2.	<p>Welcome <i>Presented by Jenelle Henry</i></p> <p>Welcome Members, Management and guests to the 2023 Annual General Meeting of Headway Gippsland Inc., and overview of the year.</p>

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3.	<p>Welcome & Financial Overview <i>Presented by Edwin Vandenberg</i></p> <p>Motion: That the annual financial report for the year ended 30 June 2023, be accepted (see attached).</p> <p>Moved:</p> <p>Seconded:</p>
4.	<p>Annual Report & Board Presentations <i>Presented by Jenelle Henry</i></p> <p>2023 Annual Report and how you can get one. Thanks to Board Of Directors.</p>
5.	<p>Presentations <i>Presented by Jenelle Henry</i></p> <p><u>Thanks/Appreciation</u> <i>Board Of Directors</i></p> <ul style="list-style-type: none"> • Edwin Vandenberg • Debra O'Keefe • Robyn George • Leisa Harper • Marianne Fontaine • Philip Drummond <p><u>Years Of Service</u> <i>5 Years</i></p> <ul style="list-style-type: none"> • Julie Young • Lisa Kuhne

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	<ul style="list-style-type: none"> • Michael Sinclair • Sharon Bullard • Suan O'Connor <p><i>Volunteers</i></p> <ul style="list-style-type: none"> • Judy Hall • Sue Box
6.	<p>Confirmation Of Previous Minutes</p> <p><i>Presented by Edwin Vandenberg</i></p> <p>Motion: That the minutes of the previous Annual General Meeting, held on Monday, 14 November 2022, be accepted (see attached).</p> <p>Moved: Choose an item.</p> <p>Seconded: Choose an item.</p>

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9.	<p>Wrap Up & Close Annual General Meeting</p> <p><i>Presented by Edwin Vandenberg</i></p> <p>Thank you to all who attended.</p>

Meeting Closed	
Date:
Time:
Chair:	Edwin Vandenberg
Signature:
Date signed: